

CONFIDENTIAL APPLICATION  
**SOUTH HAVEN CHRISTIAN SCHOOL**  
786 Juniper Road  
Valparaiso, IN 46385

**FOR OFFICE USE ONLY:**  
Reg. Fee: \_\_\_\_\_: Pre-K (Half) \_\_\_ / (Full) \_\_\_  
Comp. Entry \_\_\_; BC \_\_\_; Imm Records \_\_\_  
Interview Completed: \_\_\_\_\_  
Student ID# \_\_\_\_\_

Date of Application: \_\_\_/\_\_\_/\_\_\_

Seeking Admission to Grade: \_\_\_\_\_ for 2010-2011

Name of Person who introduced you to SHCS: \_\_\_\_\_

**I. FAMILY INFORMATION**

1. Student's Legal Name: \_\_\_\_\_

Last First Middle Initial Nickname

Address: \_\_\_\_\_  
House number and Street Name City State/Zip Code

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Date of Birth: \_\_\_/\_\_\_/\_\_\_ Male \_\_\_ or Female \_\_\_

Work Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_ May we contact you at work? \_\_\_

2. Father's Name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Marital Status: \_\_\_ Married \_\_\_ Separated \_\_\_ Divorced \_\_\_ Single \_\_\_ Remarried – Spouse's Name \_\_\_\_\_

If divorced, do you have custody and decision-making authority? \_\_\_\_\_

3. Mother's Name: \_\_\_\_\_ Home Phone#: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_ May we contact you at work? \_\_\_

Marital Status: \_\_\_ Married \_\_\_ Separated \_\_\_ Divorced \_\_\_ Single \_\_\_ Remarried – Spouse's Name \_\_\_\_\_

If divorced, do you have custody and decision-making authority? \_\_\_\_\_

4. **SHCS respectfully requests a copy of any legal documents regarding parental restrictions. These documents will be kept in the student's file and will remain confidential.**

Please list any information regarding any non-custodial parental access: \_\_\_\_\_

5. Who may pick up your child from school? Please give a description of the vehicle(s): \_\_\_\_\_

6. Are there any unusual factors in your child's life? \_\_\_\_\_ (Absence of parent, adoptions, serious illness, divorce, etc.)

Please describe: \_\_\_\_\_

7. Names of other children in the family:

<u>Name</u>	<u>Birthdate</u>	<u>Grade</u>	<u>Enrolled at SHCS</u>
_____	___/___/___	_____	yes ___ no ___
_____	___/___/___	_____	yes ___ no ___
_____	___/___/___	_____	yes ___ no ___
_____	___/___/___	_____	yes ___ no ___
_____	___/___/___	_____	yes ___ no ___

## II. EMERGENCY INFORMATION

1. Doctor's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_
2. Nearby person to contact, if parent not available: \_\_\_\_\_  
Relationship: \_\_\_\_\_ Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_
3. List allergies or any medical conditions that we should be aware of: \_\_\_\_\_  
\_\_\_\_\_
4. Please specify any regular medication that your child is currently taking so we can better understand your child's needs: \_\_\_\_\_  
\_\_\_\_\_

## III. SCHOOL INFORMATION

1. School last attended: \_\_\_\_\_ Phone #: \_\_\_\_\_  
Address: \_\_\_\_\_
2. Grade in which last enrolled: \_\_\_\_\_ Dates Enrolled \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_
3. Reason for seeking admission to SHCS: \_\_\_\_\_  
\_\_\_\_\_
4. Reason for leaving previous school: \_\_\_\_\_  
\_\_\_\_\_
5. Has the applicant ever been retained in a grade? \_\_\_\_\_ If yes, which grade? \_\_\_\_\_
6. Has the applicant ever been expelled, dismissed, suspended or refused admission to another school? \_\_\_\_\_  
If yes, please explain the circumstances: \_\_\_\_\_  
\_\_\_\_\_
7. Has the applicant ever had disciplinary difficulties? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_
8. Has the applicant ever received any special education services? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

## IV. SPIRITUAL DEVELOPMENT

1. Name of Church your family attends: \_\_\_\_\_ Pastor's Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone #: \_\_\_\_\_
2. You will usually find our family in church:  
\_\_\_\_ every Sunday \_\_\_\_ 3 Sundays each month \_\_\_\_ 2 Sundays each month \_\_\_\_ Once a month \_\_\_\_ Less
3. Has your child accepted Jesus Christ as Lord and Savior? \_\_\_\_ yes \_\_\_\_ no
4. Date your child was baptized: \_\_\_\_/\_\_\_\_/\_\_\_\_
5. Your child's walk with the Lord can be characterized as:  
\_\_\_\_ Strong/Growing \_\_\_\_ Growing but Moderate \_\_\_\_ Needs Strengthening
6. Describe your child's degree of activity in Church youth group and in Sunday School activities: \_\_\_\_\_  
\_\_\_\_\_

#### IV. Discipline

At South Haven Christian School we desire to work with you in disciplining your children. We will use spanking when necessary unless you do not give us your approval and consent for this form of discipline. If you do not give your approval, we will call you to the school to administer discipline if a serious situation arises where strong discipline is required. Please check **ONE** of the following:

\_\_\_\_\_ We **DO** give our approval and consent for teachers and/or administrators of SHCS to administer spanking when necessary.

\_\_\_\_\_ We **DO NOT** give our approval and consent for such discipline. Please call \_\_\_\_\_ if serious discipline is necessary.

#### V. Statement of Cooperation

1. I agree to pay all tuition as outlined on the Financial Fee Sheet, and I agree to pay late fees if payment is made beyond the due date(s) indicated.
2. If my child participates in a school-sponsored fundraiser, I agree to be responsible for the collection of funds and remittance of same to SHCS.
3. I accept responsibility to pay all debts to the school before any transcripts or school records will be transferred.
4. I understand that my child is required to submit to the school's academic and disciplinary regulations and all other administrative policies as outlined in the Parent/Student Handbook.
5. I authorize the school to employ such discipline as it deems wise and expedient for my child, within the consent parameters checked in the Discipline section of this application.
6. I realize that it is a privilege for my child to attend South Haven Christian School, and that my child may be dismissed from SHCS at any time that he/she is found to be out of harmony with set rules and policies.
7. I give my child permission to take part in and be transported to all activities including sports and off-campus field trips.
8. I will not hold SHCS or its employees liable in case of injury to my child.
9. I testify that the above information is correct and accurate. I understand that SHCS reserves the right to deny admittance or dismiss any student, should the information be incorrect.
10. I understand it is the policy of the school to make no refunds of registration or book fees. **I further understand that book fees are due at the beginning of the school year, and that they must be paid in full before school starts. A child is not officially enrolled and cannot attend classes until these fees are paid.**
11. I am aware of the payment policies of SHCS. I understand that the **first tuition payment is due July 1st, 2010.** Thereafter, the monthly tuition is due on the first of each month. If there is a proceeding to collect any sum due hereunder, I agree to pay SHCS the cost of such collection together with reasonable attorney's fees in addition to the amount due.
12. I understand that if I fall behind two months in tuition payments, SHCS has the option of dismissing my child from school until all tuition and fees are paid in full.
13. Should I decide to withdraw my student from SHCS, I understand that tuition payments will continue to accrue until I notify the Office of the withdrawal.
14. I understand that book fees must be paid in full before the start of school, and all first semester tuition must be current (paid in full) before any student can attend second semester classes.
15. I agree to follow the principles of **Matthew 18:15-17** in dealing with any complaint. Generally, I will seek out the teacher before going to a higher authority when dealing with a problem in the classroom. I agree to deal with problems, in the love of Christ, through proper channels of authority and not to spread criticism or gossip to those not directly involved with the problem.
16. I understand that SHCS may use my child(ren)'s photos on advertising, promotional materials and in classroom projects.
17. SHCS respectfully requests a copy of any legal documents regarding parental restrictions. These documents will be kept in the student's file and will remain confidential.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\* Father's Signature: \_\_\_\_\_

\* Mother's Signature: \_\_\_\_\_

**\*If relationship is other than Mother or Father, please indicate:** \_\_\_\_\_

South Haven Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions' policies, tuition assistance programs and athletics and other school-administered programs.